



**P3 Urban Montessori Board of Education Agenda**  
**Monday, November 17, 2025, 6:00 PM**  
**Northeast OKC Renaissance**  
**1740 NE 23rd Suite A, Oklahoma City, Ok 73111**

As required by Title 25 of the Oklahoma Statutes, Section 311, notice is hereby given that the Board of Education for P3 Urban Montessori, Oklahoma City, Oklahoma, will hold a Special Meeting on Monday, November 17, 2025, at 6:00 pm, Northeast OKC Renaissance 1740 NE 23rd Suite A, Oklahoma City, Oklahoma 73111.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. EXECUTIVE DIRECTOR REPORT**

**A. Executive Director- Cecilia Robinson-Woods Ed. D**

- Teacher Recruitment
- Board Training
- Update on CSP and Desk Monitoring
- Classroom Preparations
- Construction and repairs
- DHS Process for licensing
- Budget Update
- Marketing and Recruitment Plan (enrollment Start date January 5, 2026)
- Travel reimbursement
- Utilities estimates

**4. APPROVAL OF PREVIOUS MINUTES**

Approve Special Board Meeting minutes September 16, 2025

**5. TREASURER REPORT**

- **Financial report-** Banking account balance and transaction reporting

## 6. PROPOSED GENERAL BUSINESS

- A. Maryland Travel Request to Prince George's County
- B. IT consultant contract

## 7. CONSENT AGENDA

The P3 Urban Montessori Board of Education uses a consent agenda during school board meetings. Items of a routine nature, normally approved at board meetings, will be approved by a single vote unless any board member desires a separate vote on any or all items. The agenda consists of the consideration, review, discussion, and possible motion to approve the following items as listed under the appropriate categories and identified individually by number and/or alphabet. Items Section 7A PO numbers #13,15, 26-30

<b>Purchase Order</b>	<b>Vendor's Name</b>	<b>Amount</b>
PO #13	Sylogist (PO increase)	add'l \$5,00.00
PO #15	OSSBA (PO increase)	add'l \$4,000
PO #26	Nicholas Henderson (IT Contract)	\$3,500.00
PO #27	Blanket PO- Quanysha Ruffin (DHS Training reimbursement)	\$1,250.00
PO #28	Blanket PO Southwest Airlines (travel)	\$4,000.00
PO #29	Cleaning Services (deep cleaning services)	\$3,000.00
PO # 30	Beckman Group Insurance and Bond Licenses	\$5,000.00
PO #31	Infinite Campus (Student Information System)	\$5,000

## 8. EXECUTIVE SESSION

## 9. RETURN FROM EXECUTIVE SESSION

## 10. VOTE TO ADJOURN

This agenda was posted at 3:45 pm, on the 14<sup>th</sup> of November 2025, at the Center for NonProfit front entry door, 701 N. Lindsey, Oklahoma City, Oklahoma, and the meeting notice was given to the Oklahoma County Clerk on November 12, 2025 and stamped at 12:58 pm



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Rosalyn Robinson, Board Minutes Clerk