



**P3 Urban Montessori
Board Meeting Agenda
Tuesday, June 10, 2025, 6:00 pm
Oklahoma Center for NonProfit
701 N Lindsey, Oklahoma City, Ok 73104**

As required by Title 25 of the Oklahoma Statute, Section 311, notice is hereby given that the Board of Education for P3 Urban Montessori, Oklahoma City, Oklahoma, will hold a Special Meeting on Monday, May 12, 2025 at 6:00 PM, Oklahoma Center for NonProfit, 701 N Lindsey Oklahoma City, Ok 73104

1. CALL TO ORDER

2. ROLL CALL

3. REORGANIZATION OF THE BOARD OF EDUCATION

- A. Discussion and possible action to vote or not to vote on board organization.

4. APPROVAL OF PREVIOUS MINUTES

Special Board Meeting May 12, 2025

5. EXECUTIVE DIRECTOR REPORT

- A. Executive Director** Cecilia Robinson-Woods
B. Director of Operations- Rosalyn Robinson
C. School Leader- Quanysha Ruffin

6. EMPLOYMENTS

Recommend the following person(s) be employed as of the effective date specified; and that contract(s) or assignments notifications will the appropriate persons herein listed be approved and executed in the name of the District, The Executive Director or person designed by her, with all other personnel recommendations, including terminations, leaves, retirements, and resignations.

- A. Action to approve or not approve employment contracts for Cecilia Robinson-Woods, Rosalyn Robinson, and Quanysha Ruffin.
- B. Action to approve or not approve the treasury contract for Michelle Chapple.

7. PROPOSED GENERAL BUSINESS

- A. Action to approve or not approve the Charter School Contract with the Statewide Charter School Board.
- B. Action to approve or not approve proceeding with a loan/line of credit from First Security.
- C. Action to approve or not approve the lease with Avery Chapel.

8. CONSENT AGENDA

The P3 Urban Montessori Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings will be approved by one vote unless any board members desire to have a separate vote on any or all items. The agenda consists of the consideration, review, discussion, and possible motion to approve the following items as listed under the appropriate categories and identified individually by number and/or alphabet. Items Section 8A PO number 1-15

A. APPROVAL OF ENCUMBRANCES

Purchase Order	Vendor's Name	Amount
PO #1	Cecilia Robinson Woods- Executive Director	\$20,000.00
PO #2	Quanysha Ruffin-School Leader	\$93,000.00
PO #3	Rosalyn Robinson- Business Manager/Coordinator	\$86,800.00
PO #4	Michelle Chappel-Treasurer	\$15,000.00
PO #5	Apple-Computers	\$3,000.00
PO #6	AT&T-Internet	\$2,500.00
PO #7	Walsh Gallegos- Legal Services	\$10,000.00
PO #8	Hotel for Conference Travel	\$12,500.00
PO #9	CRW-Travel Reimbursement	\$2,500.00
PO #10	QR-Travel Reimbursement	\$2,500.00

PO #11	RR-Travel Reimbursement	\$2,500.00
PO #12	Oklahoma City University-Montessori Training	\$15,000.00
PO #13	Synology-OCAS aligned software	\$7,000.00
PO #14	BOK-Payroll system	\$1,500.00
PO #15	OSSBA- Membership for Board minutes and Agenda system plus Polices assistance	\$3,500.00

9. NEW BUSINESS

10. VOTE TO ADJOURN

This agenda was posted at 5 pm, on the 9th of June 2025, at the Center for NonProfit front entry door, 701 N. Lindsey, Oklahoma City, Oklahoma, and the meeting notice was given to the Oklahoma County Clerk on June 4, 2025, and stamped at 10:57 am



Rosalyn Robinson, Board Minutes Clerk